



We're hiring an **\*\*Associate Director\*\*** for the East Colorado Small Business Development Center, based in Lamar, CO! If you're passionate about supporting local businesses and have a knack for storytelling, strategic management, and stakeholder engagement, we want to hear from you!

**\*\*Key Responsibilities:\*\***

- Oversee marketing efforts and consultant onboarding.
- Coordinate support for the Center Executive Director and manage staff/consultant meetings.
- Strategic management and operational acumen
- Attend state director meetings and develop resource relationships/tools.
- Provide one-on-one consulting to local business owners.
- Train and review consultant notes to enhance reporting.

**\*\*What We Offer:\*\***

- Competitive university benefits.
- A dynamic environment where you can make a real impact.
- Opportunities for travel throughout the East CO region.
- Salary Range: \$67k - \$73k

**\*\*Ideal Candidate:\*\***

- Comfortable with public speaking and fundraising.
- Strong organizational skills and an ability to engage with stakeholders.
- Willingness to work in the Lamar office five days a week.

If you're ready to take on this rewarding role, please apply today!

For more details and to submit your application, click the link Let's make a difference together in East Colorado

<https://unco.csod.com/ux/ats/careersite/5/home/requisition/431?c=unco>